

Geneva High School GIVE Project

(Geneva Is Volunteering Everywhere)

PURPOSE

Community service work is a vital learning experience, which creates the kinds of citizens who make a difference in our society. Geneva Community High School graduates should be prepared to be good citizens who care about their community. The GHS PTO would like to encourage and support student involvement in community service by providing information on service opportunities and recognizing students who are making a difference in our community. Community service is doing volunteer work for an individual or non-profit organization that helps others without receiving compensation.

GUIDELINES

All students at Geneva High School may participate in the GIVE Project. Students may use volunteer hours gained by participating in school coordinated volunteer projects such as those organized by Key Club, National Honor Society or other school groups. Community service may also be done through scouts, church or independently. Places of service may include, but are not limited to, the library, hospital, animal shelter, city, History Center, philanthropic club or other activity where the student can validate service to others. Students can check with a club sponsor or a GIVE Chairperson if there are questions about the suitability of an activity. Volunteer service is considered to be actual time spent working on a project. This does not include travel time, club meetings, training and other social events. If a student goes on a mission work trip, only the actual work time should be tallied.

IMPLEMENTATION

Students and parents will receive information about the project through the Viking Vessel and morning announcements. Students may pick up forms to document their community service hours at the GHS Main Office or print one from the Geneva High School website (www.geneva304.org/ghs). Look under the "Parent Information" tab. Students should make a copy of the GIVE Hours Record and return it to the GHS Main Office when the form is full or as needed. Forms can be turned in any time during the school year. All forms must be returned to the GHS Main Office by **Friday, April 24, 2020** so the GIVE Committee can tabulate the hours. Hours for the 2019-2020 school year are accepted for service done on April 27, 2019 through April 24, 2020 for current GHS students. **Incoming freshman can begin recording service hours the day after GMS Promotion Ceremonies. Any hours worked over the summer should be included.**

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DOCUMENTATION

In order for a student to receive full credit for community service hours, the service form must be completed with all of the following information:

*Student's name, grade level, phone number and student ID

*Date(s) of service

*Number of service hours given

*Name of the organization or individual student volunteered for

*Description of service. (Please be specific)

*Printed name, signature and phone number of an adult supervisor

The PTO GIVE Committee will verify the information submitted. Only forms with all of the above information will be considered.

We want to give our students all the credit they deserve so **PLEASE:**

PRINT NAME CLEARLY ON THE FORM. Also, take a **COPY OF THE FORM** for your records before submitting. In the case of lost or misplaced forms, it is the student's responsibility to provide a duplicate.

LEVELS OF RECOGNITION

WHITE LEVEL – Students providing 20-49 service hours per year will receive a certificate.

BLUE LEVEL – Students providing 50+ service hours per year will receive a certificate, and a sweet treat.

GOLD LEVEL – Graduating students with a total of 200 or more service hours while attending GHS will receive a certificate, and a tassel to be worn at graduation.

CONTACT INFORMATION

Please contact Nicole Close at 630-347-8132 or nclose747@gmail.com with any questions.

Parent volunteers may be needed at the end of the school year to tally forms and to pass out awards. If you are interested in helping out, please contact the above numbers, or sign up on the PTO registration form included in the registration packet.

“No one is useless in this world who lightens the burdens of another.”

-Charles Dickens